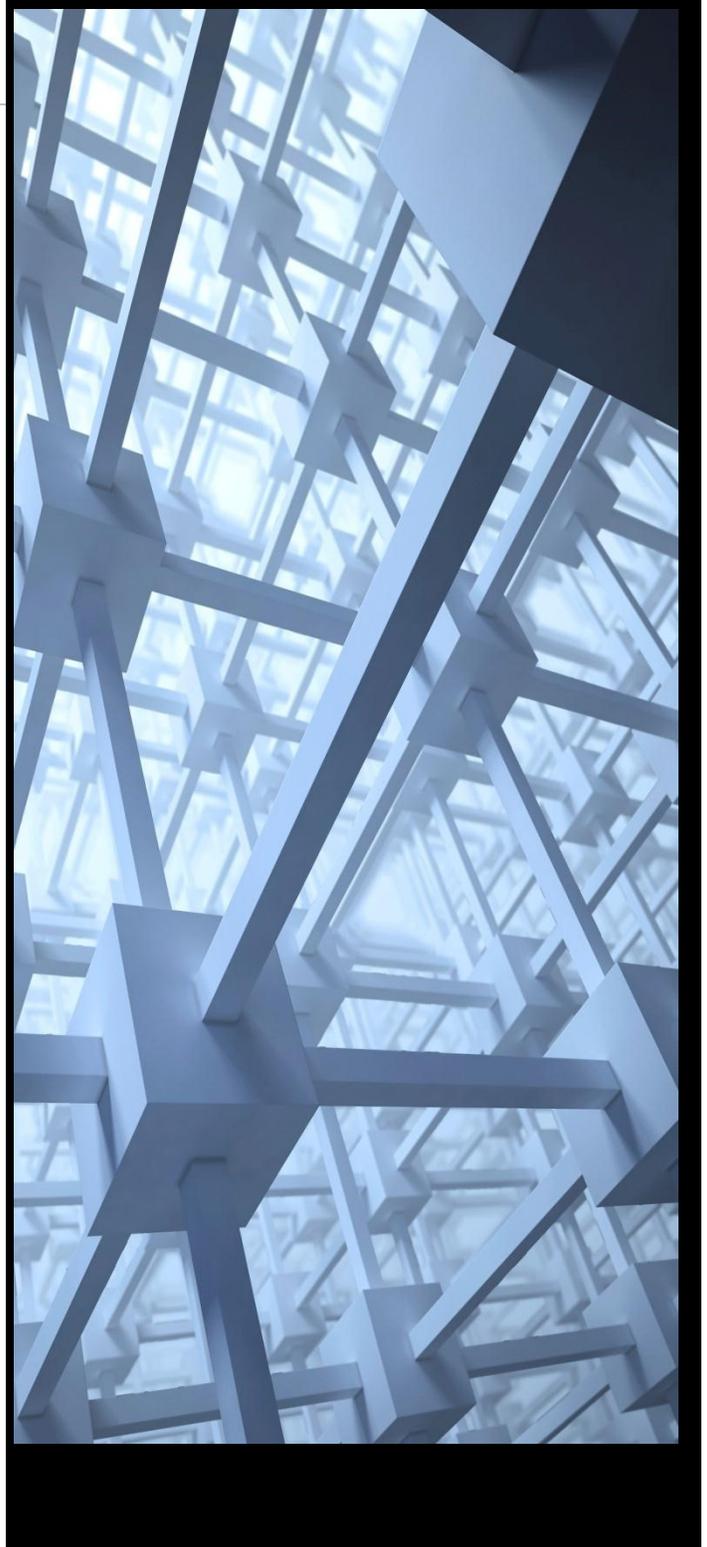**WCIRB**California®
Objective.Trusted.Integral.

USR Delinquent (Pending) List
Data File

Revised: July 2019

Insurers may obtain a text file listing of their policies where the USR is not yet received and due this month via FTP and/or WCIRB Connect®.

Workers' Compensation Insurance Rating Bureau of California

Overview

The Workers' Compensation Insurance Rating Bureau of California (WCIRB) offers a listing of your policies where the USR has not been submitted but is due this month. The delinquent (pending) list data file is sent via FTP and/or WCIRB Connect. In WCIRB Connect, the data product can be retrieved from the navigation Menu by clicking Reports/Data Products.

This guide will outline the format of the assist you in programming your system.

File Naming Convention

The format of the file name is MMDDYYYY/XXXXX_YYMMDD_USRDELQ_N

       MMDDYYYY – date of report evaluation

       XXXXX – Group Code

       YYMMDD – date of file creation

       N – file number, incremented by 1 for each file created on same date

Basic File Presentation

The file starts with a Group Name, Report Generation Date. The next line contains the carrier name.

Delinquent (Pending) Report Policy List

The report lists Rated policies grouped by Report Level. Therefore, all the Rated policies are grouped by ascending report level order followed by the Non-Rated policies grouped by ascending report level.

Policy Number, Policy Inception Date and Bureau Number are listed for each policy where USR report level was not received in a timely manner.

EXAMPLE of File

```
 1  XYZ Group                    ,20141125
 2  XYZA Insurance Co
 3  RATED     ,1ST
 4      WC00ABC9699        -     ,20120209,9996518
 5      WC09988555X        -     ,20120222,9998478
 6  RATED     ,2ND
 7      W7892S36897        -     ,20120222,9992008
 8      WC044441136        -     ,20120226,9999829
 9  NON-RATED,1ST
10      WCXAC3927DAD97     -     ,20130224,9999182
11  NON-RATED,3RD
12      WC0V9A8D7A9S011    -     ,20110211,9990823
13  STXB Insurance Company
14  RATED     ,2ND
15      WCXV9D3LLSJ897     -     ,20120222,9992008
16      WC066067832        -     ,20120226,9959827
17  RATED     ,4TH
18      WC443321X347       -     ,20100222,9999008
19  NON-RATED,1ST
20      WCXXXXX4532        -     ,20130216,0952435
21  NON-RATED,2ND
22      WC0THX125X4        -     ,20120207,9999071
23
```

Delinquent (Pending) File Format

Header Record

Field Name	California Clarification	Class	Position	Bytes
Group Name	Operating Group Name	AN	1-32	31
,	", "	AN	33	1
Report Date	Date file created	YYMMDDDD	34-42	8

Carrier Name The data for each Carrier in the Group is listed. Rated and Unrated policies are listed for each Carrier in Group, when data exists.

Field Name	California Clarification	Class	Position	Bytes
Carrier Name	Name of Carrier	AN	1-32	31

RATED, Report Level Rated policies are listed grouped by report level

Field Name	California Clarification	Class	Position	Bytes
RATED	"RATED"	AN	1-9	9
,	", "	AN	10	1
Report Level	Report Level number Example: 1ST, 2ND, 3RD, 4TH, etc.	AN	11-13	3

Policy Listing Rated policies are listed for the Report Level defined

Field Name	California Clarification	Class	Position	Bytes

Blank			1-6	6
Policy Number	The policy number parsed into prefix, body, suffix and unit if the policy was reported via hardcopy or the 18-character string if the policy was reported via WCPOLS.	AN	7-26	20
-	"-"	AN	27	1
Blank			28-33	6
,	","	AN	34	1
Policy Inception Date	The inception date of the policy.	YYYYMMDD	35-42	8
,	","	AN	43	1
Bureau Number	The Bureau Number as a 7 digit number with '0' in the first position if Bureau Number is 6 digits.	N	44-50	7

NON-RATED, Report Level Rated policies are listed grouped by report level

Field Name	California Clarification	Class	Position	Bytes
NON-RATED	"NON-RATED"	AN	1-9	9
,	","	AN	10	1
Report Level	Report Level number Example: 1ST, 2ND, 3RD, 4TH, etc.	AN	11-13	3

Policy Listing Non-Rated policies are listed for the Report Level defined

Field Name	California Clarification	Class	Position	Bytes
Blank			1-6	6
Policy Number	The policy number parsed into prefix, body, suffix and unit if the policy was reported via hardcopy or the 18-character string if the policy was reported via WCPOLS.	AN	7-26	20
-	"-"	AN	27	1
Blank			28-33	6
,	","	AN	34	1
Policy Inception Date	The inception date of the policy.	YYYYMMDD	35-42	8
,	","	AN	43	1

Bureau Number	The Bureau Number as a 7 digit number with '0' in the first position if Bureau Number is 6 digits.	N	44-50	7