

Job Title: Medical Analytics Intern – Spring 2019

WCIRB Internship Program

The Workers' Compensation Insurance Rating Bureau of California (WCIRB) provides a 6-8 week internship program to selected students for spring, summer or fall semesters to participate in hands-on training in the areas of Actuarial or Research.

We seek motivated students entering their third or fourth year in a Math, Science, Statistics or related undergraduate program at a college or university to participate in a part-time, paid, opportunity.

In this internship, students have the opportunity to work alongside our highly skilled and professional staff and will work on challenging projects that will provide practical work experience while developing problem solving and decision-making skills.

As an Intern at the WCIRB you will:

- Participate in actuarial or research studies
- Prepare & analyze various workers' compensation insurance data
- Develop well-documented and reproducible scripts in R/SQL/Python for pulling and wrangling data
- Develop tables and figures to present analysis results in reports and presentations
- Perform peer review of other analysts' work
- Support automation of routine analyses and reporting tasks
- Shadow professional staff in their work
- Receive coaching from department leaders and learn about our organization and industry

This internship opportunity is located in our Oakland, CA office and will operate under the guidance of WCIRB department leadership.

This internship opportunity is a part-time opportunity- working 15 - 20 hours per week Monday through Friday. Students will be paid \$25.00 per hour.

This internship opportunity does not provide any housing allocation. Participants are responsible for arranging their own housing and transportation. The WCIRB office is located within the City Center of Oakland and is easily accessible by BART.

Requirements and Qualifications:

- Third or Fourth year undergraduate student pursuing Bachelors' degree in science, math, statistics, actuarial science or related field
- GPA of 3.2 or greater on 4.0 scale
- Strong oral and written communication skills
- Excellent organizational and time management skills
- Eligible to work in the United States with no restrictions
- Advanced Excel skills required
- Experience with SQL, VBA, Python or R preferred